

SHELTER IN PLACE

2021 - 2022 School Year

Dear Parents and Guardian:

This letter is to assure you of our concern for the safety and welfare of your children attending The Cardonick Family Preschool & Kindergarten of The Congregations of Shaare Shamayim. Our Emergency Plan provides for response to all types of emergencies. Depending on the circumstance of the emergency, we will use one of the following protective actions:

Immediate evacuation - the students are evacuated to a safe area on the grounds of the school in the event of fire.

In-place sheltering - sudden occurrences, weather or hazardous material related, may dictate that cover inside the building is the best immediate response. The children will exit into the appointed corridor or designated safe place to sit down and wait for an all-clear sign from the director.

Evacuation - if it became necessary for the facility to completely evacuate because of danger in the area, we have two staff houses that are very close to the school. Each classroom is designated to one of the two houses.

Modified Operation - may include cancellation/postponement or rescheduling of normal activities. These actions are normally taken in case of a winter storm or building problems (such as a utility disruption) that makes it unsafe for the children but may be necessary in a variety of situations.

In the event that we are in total lockdown, we need to be able to get in touch with you. We ask that you do not call during this emergency so that the main phone lines are kept open for make emergency calls and receive information.

Parents will be notified first, in the event of an emergency. Please supply two names of people we can get in touch with in case you (the parents/guardians) are not available.

If you have any questions regarding any of these procedures, please contact me in the Preschool Office at 215-673-2323.

Thank you,

Rebecca Tyer
Director

Please Fill-out and Return Form by Friday, August 5, 2022

SHELTER IN PLACE - SCHOOL 2022 - 2023

Child's Name: _____

TEACHER

Father: _____

WORK AND CELL #'S

Mother: _____

WORK AND CELL #'S

Option 1: _____

NAME

PHONE #

Option 2: _____

NAME:

PHONE #